

Communicable Disease Prevention Plan
Freedom Thinkers Education – Baldonnel, BC

The principal, all teachers, all EAs and the Native Support worker were involved in assessing the workplace to develop the Communicable Disease Prevention Plan.

Step 1: Assess the risks at your workplace

- The main places that people gather in our building include the staff room, the lesson areas, the carpet, the mud room or entrance, and the gym
- Shared equipment: photocopier, whiteboards, art supplies (paint brushes)
- Surfaces that are touched often: doorknobs, light switches, lesson tables, microwave handles, toilet handles, keyboards

Step 2: Implement protocols to reduce the risks

- Lessons will continue to be staggered so that students finish at different times to reduce “concentrated areas”.
- Rules and guidelines are identified on how workers should conduct themselves. These rules and guidelines are communicated to workers and continue to be revisited throughout the year.
- Bathrooms are kept stocked with disinfectant soap, and water.
- Disinfectant wipes are kept in each classroom to wipe down equipment, shared tools, paintbrushes etc. Soap and water are also used for this.
- High traffic areas continue to be wiped down with soap and water. These areas include the washrooms, tools, doorknobs, and shared tables.
- Rigorous hand washing with plain soap and water or using an effective hand sanitizer is taught and encouraged to reduce the spread of illness.
- Respiratory etiquette practices among students include:
 - Coughing or sneezing into their elbow or a tissue that is thrown away immediately after use.
 - Refraining from touching eyes, nose, or mouth with unwashed hands.
 - Refraining from sharing any food or drinks.
- Individuals continue to use their own whiteboards and calculators so that they are not sharing them.
- A daily cleaning committee is utilized to help with the cleaning procedures.
- Staff members carry out cleaning jobs. This ensures that surfaces and high traffic areas are kept thoroughly cleaned throughout the day and before leaving for the night.
- Individuals are asked to complete a daily health check. Students, staff, and other adults entering the school should not come to school if they are sick and unable to participate fully in routine activities.

Step 3: Develop Policies

- Communications will continue between parents and school. If a child is experiencing symptoms when completing a daily health check, parents should keep the child at home.
- Each staff member will complete a Daily Health Check before coming to school and act accordingly based on the outcomes of the health check.
- The decision to wear a mask is based on individual preference and will be respected. Extra masks are available for those who would like one.

Step 4: Develop Communication Plans and Training

- All workers that work within our workplace will know and understand the procedures in place.
- Yearly training and plans will be in place for staff and students.
- Staff members will continue to monitor the workplace to ensure policies and procedures are being followed.

Step 5: Monitor Workplace and Update Plans as Necessary

- Staff members and students will continue to monitor risks, provide feedback on plans, and put forth ideas that make our workplace a safer and healthier area.
- Health and safety concerns will continue to be taken to the principal who then designates them to the appropriate people (ie) local health authorities, etc.
- Because our staff is so small, safety issues will continue to be resolved jointly with all staff members or anyone that is involved with them.

Step 6: Assess and Address Risks from Resuming Operations

- A safe and clear process for health standards will be established and each individual staff member will know and understand their part in it.

**Plan developed: April 2022.